

Dr. Francis X. Amato, III, DMD
Amato Dentistry by Design™
200 Hospital Avenue, Suite 1
Jefferson, NC 28460
336-246-7473 phone
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Office Financial and Cancellation Policies

Thank you choosing us for your dental care needs. For your convenience, and to assist you in understanding and managing your responsibilities as a patient in our office, our office and financial policies are summarized for you here.

Insurance

Our office is committed to helping you maximize your insurance benefits. Because insurance policies vary, we can only estimate your coverage in good faith, and cannot guarantee coverage due to the complexities of insurance contracts. Your estimated patient portion must be paid at the time of service. All insurance is accepted and filed as a courtesy. As a service to our patients, we will bill insurance companies for services and allow them 45 days to render payment. After 60 days, you are responsible for the entire balance, paid in full. It is your responsibility to inform us of any changes in your insurance. If you have any questions or concerns, our courteous staff is always available to answer them.

Payment

Your treatment plan will include a breakdown of all applicable fees and we will inform you of all costs before treatment is administered. Charges are payable at the time of treatment. We do not accept monthly payments and request your balance be paid at your visit, or by completion of treatment, if your treatment plan requires more than one visit. To accommodate you with this, we accept the following methods of payment:

- Cash
- Check
- Visa, MasterCard and Discover credit and debit cards
- Additional finance options are available through:
 - Care Credit® Healthcare Finance
 - Capital One® Healthcare Finance

Care Credit® and Capital One® Healthcare Finance are health insurance charge cards offering several delayed payment options, depending on the amount charged. Please ask us for more information if you are interested. If additional special arrangements are needed, please contact our Financial Coordinator, prior to receiving service. Depending on the case, we may be able to customize financing for you.

Additionally, we will accept and submit all insurance claims for you. We will fully attempt to help you receive full insurance benefits you are entitled to under your plan; however, you are personally responsible for your account. Ultimately, your insurance is a contract between you and your employer and the insurance company. The balance is due after insurance has paid or 60 days from filing.

Appointments & Cancellations

Your scheduled appointment has been reserved specifically for you. Please notify us of any appointment changes 24 hours prior to your scheduled appointment. We are aware that unforeseen events sometimes require appointment changes, but please understand that if you fail to give us notice, your account may be charged a fee. In the case of minor children or other dependents, a parent or guardian must be present at the time of all appointments. The person presenting the patient to our office will be the person responsible for payment of services rendered. We will call you 24 to 48 hours in advance to remind you of you and/or your family member's appointment.

I have read and understand the Office Financial and Cancellation Policies of the office of Dr. Francis X. Amato, III, DMD, and agree to adhere to this policy for the duration of my treatment.

Patient Name: _____

Signature: _____ Date: _____